

Minutes of Meeting

No. 2 – CONSORTIUM EXECUTIVE BOARD MEETING – REPORTING PERIOD JUN – SEP 2017

Meeting Date:	5 October 2017
Meeting Location:	Trieste – Navalprogetti office
Meeting requested by:	Coordinator in accordance with Project Management Plan meetings calendar.
Purpose, Objectives and Elements of the Meeting with ref to WPs and relevant tasks (as per Meeting Agenda)	Status of the GASVESSEL project, as at first reporting period June – September 2017 Meeting starts at 0930 am, close on 1100 am
Minute prepared by:	Spartaco ANGELINI - NAVALPROGETTI
Attendees approval Date :	11 October 2017
Attendees:	<ol style="list-style-type: none"> 1. Loris COK, Luciano MANZON, Spartaco ANGELINI – NAVALPROGETTI Partner 1 2. Emanuele SCUNTARO, Paolo MASCHIO - BMP Partner 7 3. Ron WEERDMEESTER – PNO Partner 4 – in web conference 4. Giovanni FRATTI, Martin MEZE- CNGV Partner 8 5. Ute SPRING- DOWA Partner 3 – Justified absent <p>THE MEETING IS VALID</p>
Summary of Significant Results	<p>A general over view has been made for all the WPs with reference to the Work Plan agreed and to the reporting period object of this Meeting:</p> <p>WP1 no critical situations to be submitted and examined by the Executive Board. All 3 Deliverables planned (D1.1, 1.2 and 1.3) in the reporting period issued and uploaded on EU portal. Deliverables approved by EU without comments.</p> <p>WP2 CHC/ESTECO Scenario analysis is moving forward. Some important aspects need to be more deeply investigated (North Europe, Black Sea) Communications and exchange of information, mainly with VTG for the Black Sea scenario, need to be strengthened – See Actions Items</p> <p>WP3 CNGV has completed the laboratory experimental tests, in presence of ABS, on the stainless steel base material specimens for liners. Laboratory tests on carbon fiber samples supplied by DOWA will start shortly. NAVALPROGETTI is completing the design of hydroforming mold and has supplied BMP with the first MTO for the procurement of raw material.</p> <p>WP4 BMP is finalizing the PO to Gortani for the construction of the 16 stainless steel liners: deadline for PO 15 October 2017. First liner due date on Jan 2018. Overall studies for the prototyping pilot line arrangement in progress. NAVALPROGETTI/CNGV ask to be present at the various technical meetings to be arranged by BMP, in</p>

	<p><i>assistance for defining welding and machining process necessary for the construction of the hydroforming mold. – See Action Items.</i></p> <p>WP5 <i>NAVALPROGETTI confirm startup of CNG Ship basic design during the present month of October 2017 as per Work Plan. RFQ for experimental towing tank tests ready to be forwarded to the tenderers.</i></p> <p>WP6 <i>Preliminary unloading situation in Ukraine submitted by VTG. Works in progress for the various other scenarios individuated in WP2</i></p> <p>WP7 <i>SINTEF activities planned to start on Feb 2018</i></p> <p>WP8 <i>ABS activities planned to start in full on beginning 2019. ABS is anyhow attending to the specimen technological tests on the base materials performed at CNGV care, as necessary for the certification of prototypes</i></p> <p>WP9 <i>All foreseen dissemination actions performed by PNO as planned in the reporting period. GASVESSEL website is ready and working. PNO to verify with Partners which deliverables they want to be uploaded on the website and consequently made “public” in addition to the uploading on EU portal. NAVALPROGETTI informs PNO about its willing to attend to TRA2018 conference in Vienna and to NAV 2018 in Trieste (as the whole GASVESSEL Consortium).</i></p> <p>WP10 <i>All 3 Deliverables on Ethics (D10.1, 10.2 and 10.3) submitted to Partners for quality check and uploaded on EU portal. Waiting for EU approval.</i></p> <p>BUDGET VS. EXPENDITURE CHECK <i>For the time being, no critical aspects to be evidenced. All partners are kindly requested to be punctual in submitting to Coordinator the Status Reports of their activities, in time for reporting to the Executive Board</i></p> <p>ETHIC ISSUES <i>nothing to report</i></p> <p>QUALITY ISSUES <i>nothing to report. Non-conformities not raised. Partners’ comments on deliverables duly considered and applied before uploading on EU portal.</i></p> <p>RISKS <i>nothing to report. Individuated risks remain as listed in the Grant Agreement. For the time being, no further remedial actions needed</i></p>
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Action Decided		
Action Item	Partner Responsible	Due Date
1. Support to WP2 activities. Request by the Coordinator	<i>CHC to arrange a web conference with NP, EST, SINTEF and VTG</i>	<i>Last week of October 2017</i>
2. Support to WP4 activities. Request by the Coordinator	<i>BMP shall invite NP and CNGV for assistance at its internal technical meetings finalized to the construction details of the hydroforming mold</i>	<i>October – First half of November 2017</i>
List of Attachments:	1. <i>Approved Meeting Agenda</i>	
Comments on Meeting effectiveness, if any	<p>None.</p> <p><i>Next planned EB meeting December 2017 – Early January 2018, unless otherwise found necessary.</i></p>	