

## Minutes of Meeting

### No. 7 – CONSORTIUM EXECUTIVE BOARD MEETING – REPORTING PERIOD OCT – DEC 2018

<b>Meeting Date:</b>	26 <sup>th</sup> of February 2019
<b>Meeting Location:</b>	Trieste – Navalprogetti office
<b>Meeting requested by:</b>	Coordinator, in accordance with Project Management Plan meeting calendar.
<b>Purpose, Objectives and Elements of the Meeting with ref to WPs and relevant tasks (as per Meeting Agenda)</b>	Status of the GASVESSEL project, as at the above reporting period October – end of December 2018 Meeting starts at 1000 am, closes on 1040 am
<b>Minute prepared by:</b>	NAVALPROGETTI
<b>Attendees approval Date :</b>	01/03/2019
<b>Attendees:</b>	<ol style="list-style-type: none"> <li>1. Loris COK, Luciano MANZON, Spartaco ANGELINI, Kelly Di LAZZARO – <b>NAVALPROGETTI</b> Partner 1</li> <li>2. Francesca BOZZI, Paolo MASCHIO, Giuseppe MONTEVERDI - <b>BMP</b> Partner 7</li> <li>3. Alessia DI LORETO – <b>PNO</b> Partner 4 – in web conference</li> <li>4. Giovanni FRATTI - <b>CNGV</b> Partner 8</li> <li>5. Ute SPRING, Betül SADIKOGLU – <b>DOWA</b> Partner 3 – in web conference</li> </ol> <p><b>ACCORDING WITH THE CONSORTIUM AGREEMENT THE MEETING IS VALID.</b></p>
<b>Summary of Significant Results</b>	<p>During the turn of table greetings, Ms. Ute Spring informed the Executive Board that she will move to DOW and leave DOWAKSA. Her position will be taken over by Ms. Betül Sadikoglu. Ute Spring will still follow the project but within DOW. Ms. Sadikoglu has been carrying out financial, commercial and managerial roles within Dowaksa.</p> <p>Coordinator took then the word in the person of Mr. Spartaco Angelini. He informed the EB about the following points.</p> <p><b>General Status of the Project</b> The project is progressing as expected. No criticalities pointed out in the Quarterly Status Reports received from Partners. Coordinator did not receive the Quarterly Reports from Partners ABS, HLL, CNGV, VTG but the technical and financial reports received on month 18 (November 2018) have been considered valid for this purpose as well. On the 5<sup>th</sup> of February, during the Review meeting with the P.O. Renata Kadric, no issues were arisen from the technical point of view. Some recommendations were provided but not officialized yet for Deliverable 2.1 produced by CHC.</p>

	<p>On the 25<sup>th</sup> of February, the second liner was successfully hydroformed at BMP premises.</p> <p><b>Status of next deliverables</b> During the next few months Partners NP, CNGV, EST are engaged in the submission of some Deliverables plus MS4 achievement is due at the end of May2019. Coordinator stressed the importance of having the deliverables ready well in advance with respects to the due date in order to deliver them to the Partners for the quality check.</p> <p><b>Future Activities</b> During the next week the Partners involved in WP7 are scheduled to meet and exchange documentation. The 4<sup>th</sup> General Assembly is scheduled on the 11<sup>th</sup> of April 2019 in Trieste. The following day, on the 12<sup>th</sup> of April 2019, the 2<sup>nd</sup> Gasvessel workshop will occur (IPR Management and its commercial/industrial potentials). With regards to this point Ms. Alessia Di Loreto from PNO took the chance to give a brief explanation on what the workshop will be like (duration and contents) and what the next steps will be (PNO will send a questionnaire to all Partners by mid-March in order to collect the subjects of discussion and based on this, they will prepare the agenda of the workshop). Mr. Spartaco Angelini, NP, stressed the importance to follow the guidelines set in the Grant Agreement and in the Consortium Agreement for this workshop and Ms. Di Loreto agreed.</p> <p><b>Ethics, Quality and Risks</b> No comments or evidence of criticalities.</p> <p><b>No further issues arisen by the EB members.</b> <b>Meeting declared closed at 10.40 am</b></p>	
<b>Action Decided</b>		
	<b>Action Item</b>	<b>Partner Responsible</b>
	none	<b>Due Date</b>
	<b>List of Attachments:</b> Meeting Agenda	
	<p><b>Comments on Meeting effectiveness, if any</b></p> <p><b>NONE.</b> Next planned EB meeting in April 2019 during Consortium General Assembly meeting in Trieste.</p>	